D.A.V. PUBLIC SCHOOL

PLOT NO.11, SECTOR-10, AIROLI, NAVI MUMBAI -400708

Admission Procedure after selection: 2023-24 (NURSERY to Std. IX)

Dear Parent,

Greetings from DAV Public School, Airoli!

Reference to your application for the admission in Nursery to Std. IX (online) your ward is selected, kindly note the appended below details for admission for the session 2023-24.

Admission form may please be collected on 10th March 2023 as per below mentioned Schedule. **Kindly adhere to the given timings to avoid any inconvenience**.

Date	Admission No.	Time	**Entry Gate**
10th March 2023	2023184-2023243	11.00 a.m. to 11.30 a.m.	**1**
	2023244-2023303	11.30 a.m. to 12.00 Noon	
	2023304 onwards	12.00 Noon to 12.30. p.m.	

Payment **for admission** of your ward as per below mentioned Fee Structure will be accepted online on or before **17/03/2023** (Link is active) **Please refer guidelines before payment**.

Parents who are paying fee online can submit the Admission Form on 14th March 2023 between 10.00 a.m. to 12 Noon at the **Reception** showing Paid receipt

In case of failure of fee through Net Banking Payment the same will be accepted by DD or Pay Order only in favour of **D.A.V. Public School, Airoli along with** Admission Form on 14th March 2023 between 9.30 a.m. to 12 :30 p.m.

Documents to be submitted:
1. Duly filled Admission Form
2. Original Birth Certificate (for admission of Nursery to Std. I)
3. Original School Leaving Certificate & Final Result copy of the Previous Class (for admission to Std. II to IX) and copy of Birth Certificate
4. Copy of Caste Certificate (if applicable)

No Admission Form Shall Be Accepted without Original Birth Certificate / School Leaving Certificate.

➢ **Name of the child should be mentioned on the Birth Certificate. In case the name of the child is not mentioned on the birth certificate, Affidavit by the parent having name and serial no. of Birth Certificate will be mandatory for the admission.**

Admission shall be provisional and shall stand cancel, subject to following Rules & norms:
1) Submission of Original Birth Certificate / School Leaving Certificate and other requisite documents is must.
2) If Any variation in Date of Birth of your ward or any fake document submitted by you the provisional admission of your child shall stand cancel.

   ❖ Admission shall be confirmed only after the receipt of payment.

   ❖ Any failure to pay the fees by due date shall automatically cancel the admission.

   ❖ No request regarding submission of fees after due date shall be entertained.

Fee Structure for the Academic year 2023-2024 is as follows:

Sr. no.	Particulars	Nature	Fee for Nursery – Sr.Kg.	Fees for Std. I to IV	Fees for Std. V to VII	Fees for Std. VIII & IX
1	Caution Money (Refundable)	Once	Rs.20000.00	Rs.20000.00	Rs.20000.00	Rs.20000.00
2	Admission Fee	Once	Rs.30000.00	Rs.30000.00	Rs.30000.00	Rs.30000.00
3	Term fee (I & II Term)	Yearly	Rs.4600.00	Rs.4600.00	Rs.4600.00	Rs.4600.00
4	Development Fund	Once	Rs. 2500.00	Rs. 2500.00	Rs. 2500.00	Rs. 2500.00
5	Fee (Yearly)	All 4 Quarters	Rs.40800.00	Rs 42000.00	Rs 42300.00	Rs 47100.00
Total amount to be paid after confirmation of Admission			**Rs. 97900.00**	**Rs.99100.00**	**Rs. 99400.00**	**Rs.104200.00**

The above fees do not include Books & Uniform charges.

Uniform, Notebooks and Textbooks:

❖ **Textbooks of DAVCMC Publication i.e. for classes Nursery- VIII are available at School Counter by paying online from 10/03/2023 to 13/03/2023 Click on tab Pay Online Fee available on the school website's Home Page www.davairoli.ac.in**

❖ Notebooks & Textbooks of CBSE / NCERT for classes Std. IX to XII & other publications shall be provided at the counters assigned in the classroom at Ground floor (B- wing) by paying online mode (scan Gpay, PAYTM etc.). No cheque payments shall be accepted.

❖ Uniforms also shall be provided at the counters assigned in the classroom at Ground floor (B- wing) by paying online mode (scan Gpay, PAYTM etc.). No cheque payments shall be accepted.

❖ **Parents may please note that PT Uniform is must from Jr.Kg. to class XI & Track Suit is must for Classes I to XII. The measurement of the track suit and PT Uniform shall be taken during the scheduled dates.**

❖ Distribution of Uniform, Notebooks and Textbooks shall be made available at school counters as per below mentioned scheduled dates and timings:

Class	Date		Class	Date	Counter Timing
Nursery	14/03/2023		V	27/03/2023	
XII	18/03/2023		IV	28/03/2023	9.00 a.m. to 12.30
X	19/03/2023		III	29/03/2023	p.m.
IX	20/03/2023		II	31/03/2023	&
VIII	24/03/2023		I	01/04/2023	2.00 p.m. to 4.00
VII	25/03/2023		Sr.KG	02/04/2023	p.m.
VI	26/03/2023		Jr.KG	03/04/2023	

Parents entry in school premises is strictly restricted on these dates (15,16,17,21 & 23rd March 2023) as our school is an Exam Centre for CBSE All India Secondary School Examination Class - X/XII All India Senior Secondary Examination 2022-23. Hence, Parents can visit school only between 2.00 p.m. to 4.00 p.m. for purchase (if any)

Date of opening for the Academic session 2023-24 is as follows:

Class	Dates of opening in April 2023
Nursery and Std. I to IX	3rd April 2023
Jr. Kg & Sr.Kg.	10th April 2023

Parents are requested to check the school website www.davairoli.ac.in for regular updates and can send emails on info@davairoli.ac.in or davpsairoli@gmail.com for communication to school.

With regards,

Principal

GUIDELINES FOR PAYMENT OF ADMISSION FEES ONLINE:

- You can pay school fees online through the following steps:
- Click on tab Pay Fee available on the school website's Home Page www.davairoli.ac.in. Click on **Url - http://.davairoli.ac.in/osm** tab available for the session 2023-24
- **To login use : User Id & Password is Admission no. given in the selected student's list.**
  i.e. User Id : 2023001   Password : 2023001

- **Please check the fee description /Name of your child carefully before payment.**
- Select the desired option for fee payment i.e. Debit Card / Credit Card / Internet Banking etc. Click on PAY NOW button.
- **Please Check your Debit / Credit Card Amount Limit for successful transaction, preferably pay by Net Banking**
- Once you click on pay after entering all the details of payment before OTP below message will be flashed (if any):
- The information you have entered on this page will be sent over an insecure connection and could be read by a third party.
- Are you sure you want to send this information?
  - o Continue   Back
- Please click on Continue tab.
- After processing Fee Receipt will be generated. Parents can print the receipt or can check the paid fee from PAID FEE link available on top right of the webpage.
- Logout the account from the link available on top right of the screen.

Note : *I**n case you make payment and do not get the receipt due to net connectivity, kindly wait for 24 hours for automatically Re-generation of receipt.**

In case transaction amount is debited from your account and receipt is not generated or message of transaction is failed is seen on the screen, please don't transact again. Send us the email at info@davairoli.ac.in we will respond within 2-3 days of the transaction to confirm the receipt/non-receipt of amount in our school account.

In case of any problem / query related to online fee payment, parents can contact at:info@davairoli.ac.in

Principal