

## DAVA/2025-26/CIR 001

## Dear Parents,

Kindly make a careful note of the following :-

Parents are requested to submit the following to the Class Teacher on 3/4/25 (Covered with brown paper and labelled.

1	Plain Drawing book 3A Jumbo
2	Scrap book
3	Slate
4	Crayons - Tripod Grip
5	Craft papers-Both side coloured
6	Clay-Set of 6
7	Transparent file- with clip

Please note:

1. Napkin & handkerchief are to be sent daily. An extra pair of clothes must be kept in the bag.

2. All the belongings of the child must bear his/her name.

3. Temporary I-Card is to be sent.

4. Every student must bring the diary to the school regularly to enable teachers to communicate the necessary information to parents. Parents are requested to fill the first page of the diary without fail.

5. Distribution of Birthday Cake and return gifts is not allowed. Parents may donate sapling or any story book to the library on the occasion of their ward's birthday.

6. Students will not be sanctioned half-a-day leave on any account. Please avoid request to school authorities for the same.

7. In case of absence from school, parents must fill the leave note in the student's diary.

8. Junk food for school tiffin is not permitted. Only home cooked food should be given.

9. Avoid sending fancy stationery items, money and other valuables. The school shall not be responsible for the loss of such items.

10. Saturday will be a holiday for the students of Pre-primary Section.

11. Any change in transport/mode of pick up can be considered only through written communication.

Thanking you for all your support towards our academic and non-academic initiatives.

## With regards,

## Principal